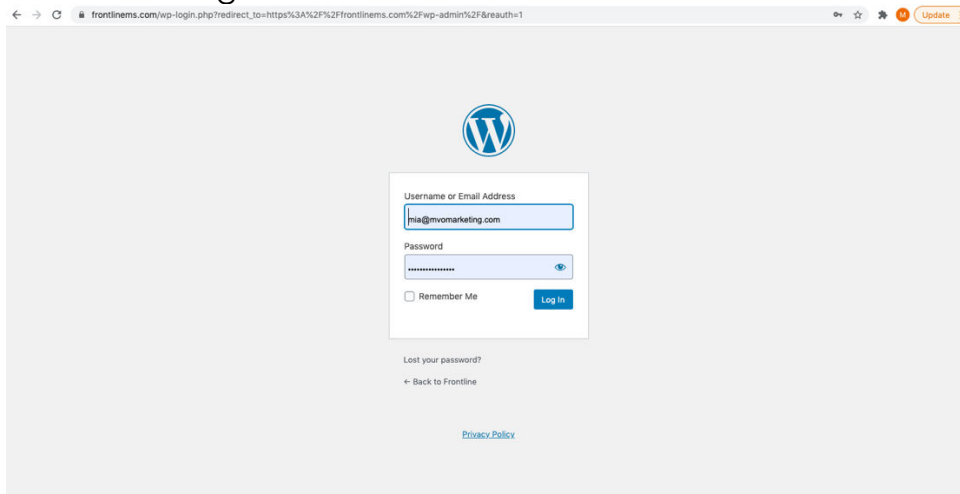


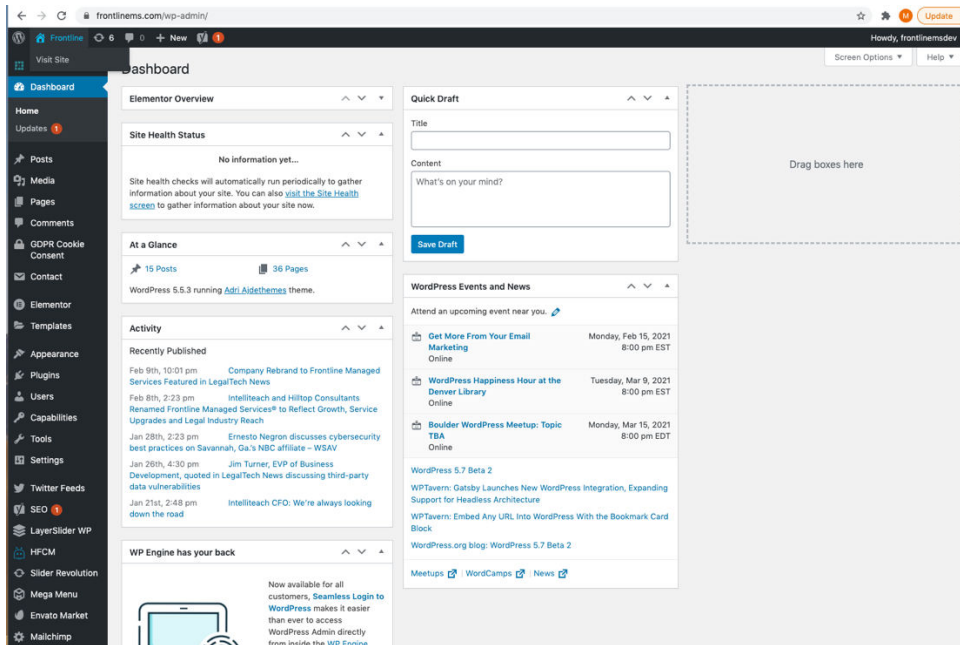
Frontline Managed Services: How to Update System Status Page

<https://frontlinems.com/system-status/>

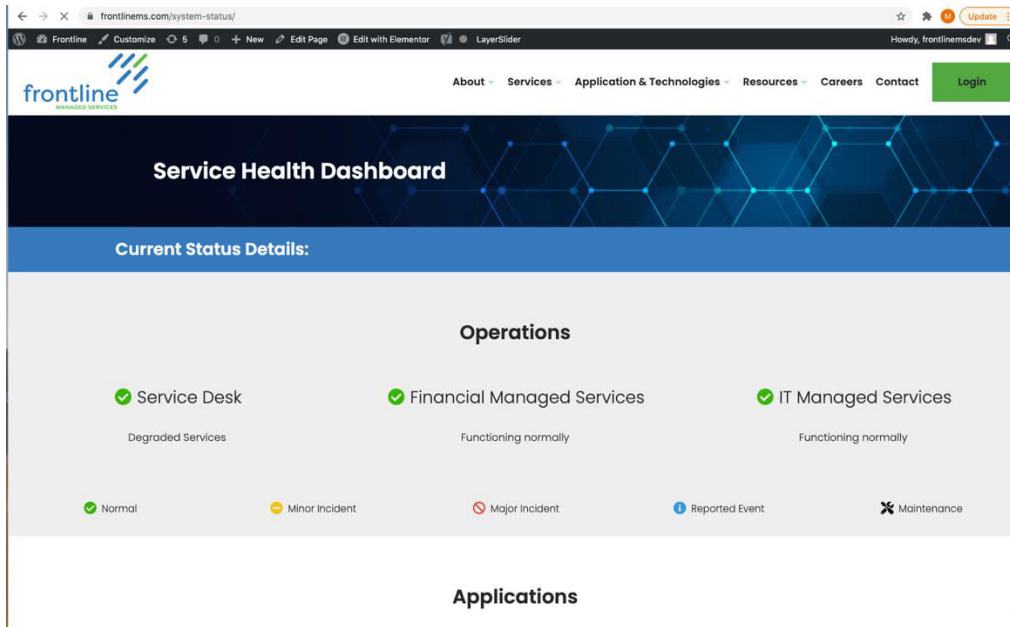
1. Login to the website by going to frontlinems.com/wp-admin
2. Enter login credentials



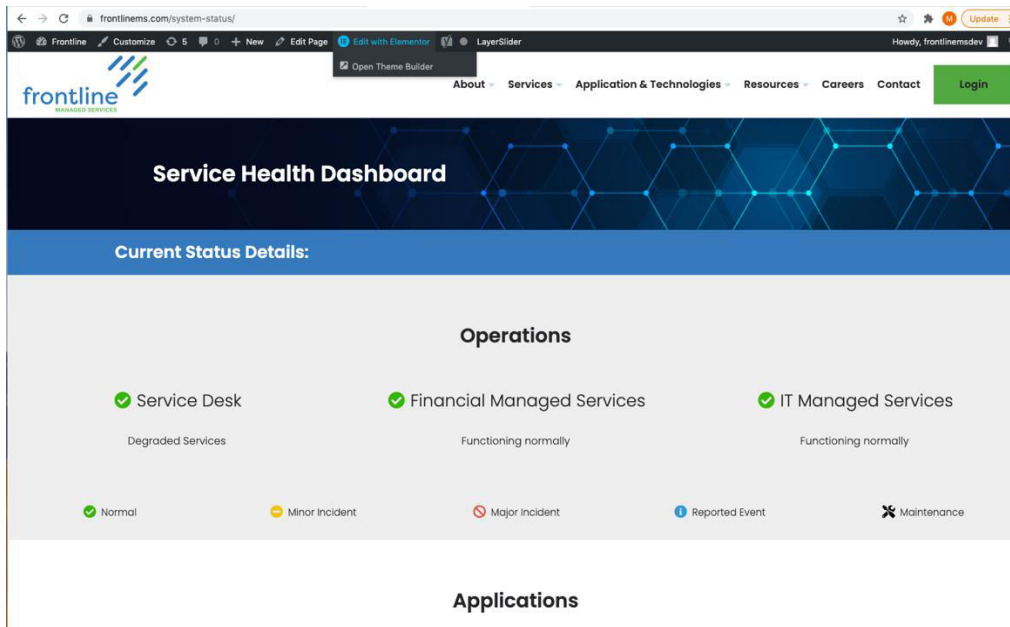
3. Hover over "Frontline" and push "visit site." This brings you to the homepage.



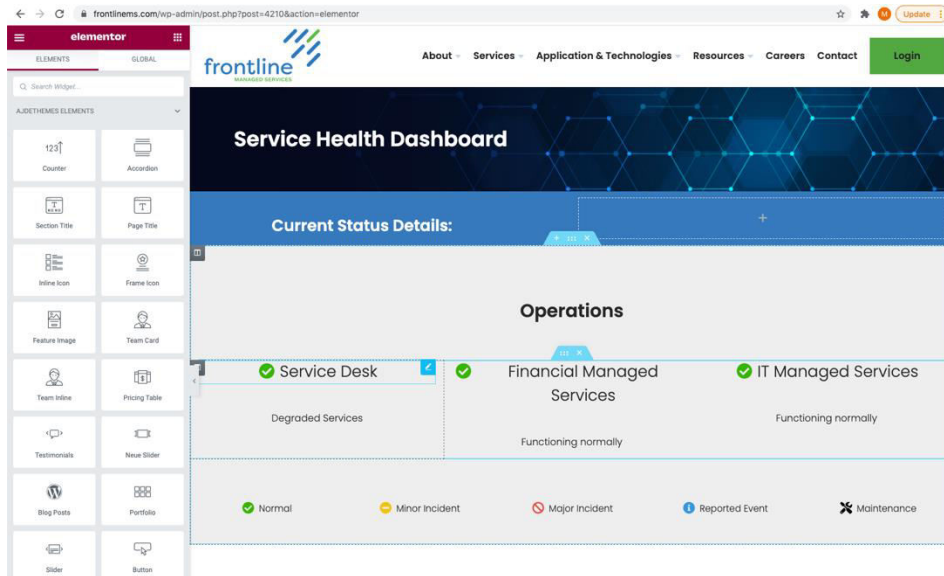
4. Enter in <https://frontlinems.com/system-status/> to your browser



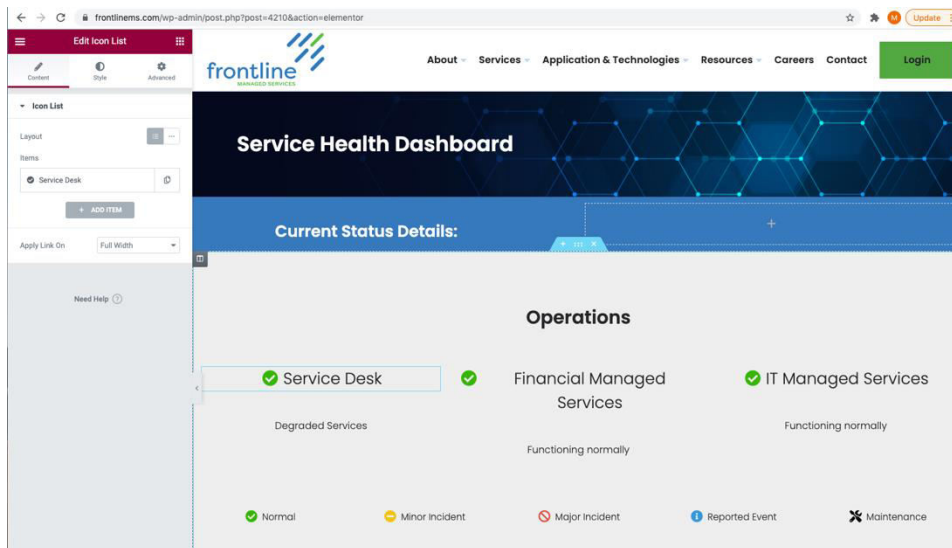
5. On the top black bar push "edit with Elementor."



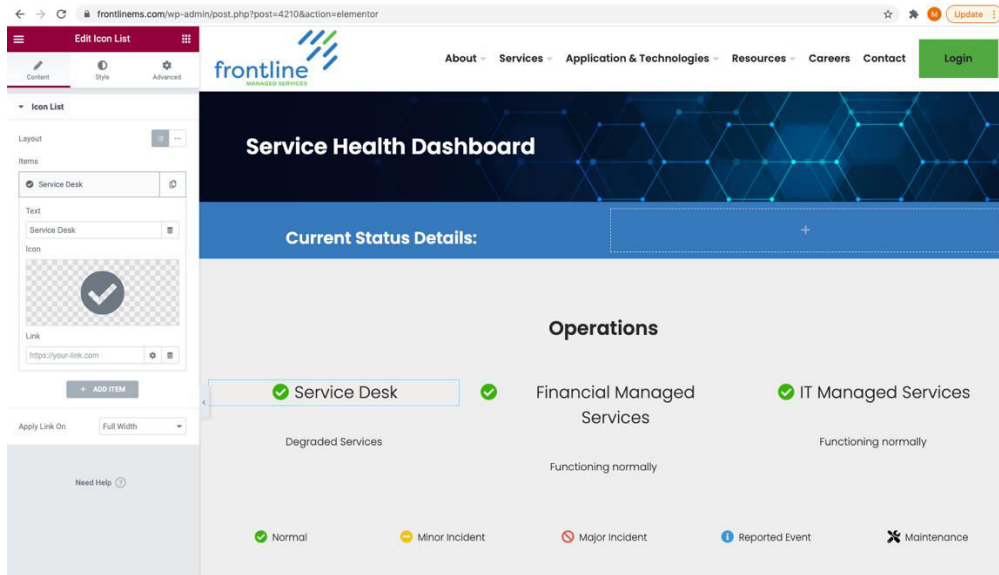
6. Hover over the element you want to edit and push the blue pen tool that appears in the right hand corner.



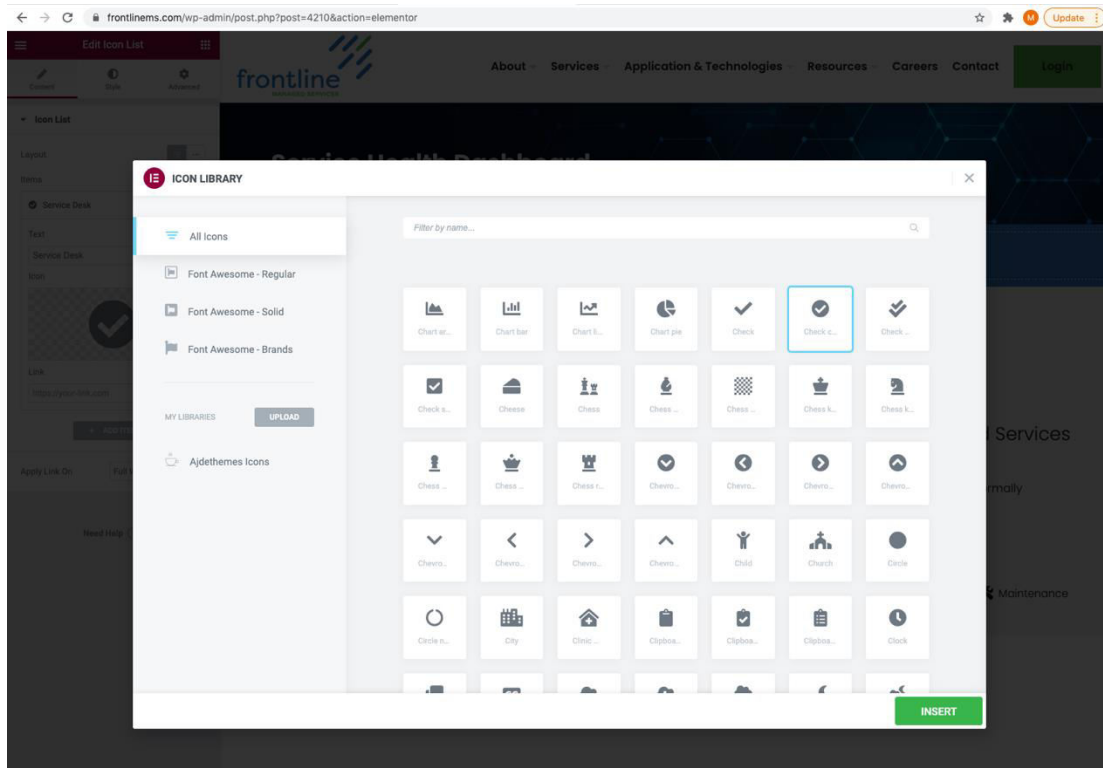
7. The editing element will show up on the left hand side of the screen, make edits there.



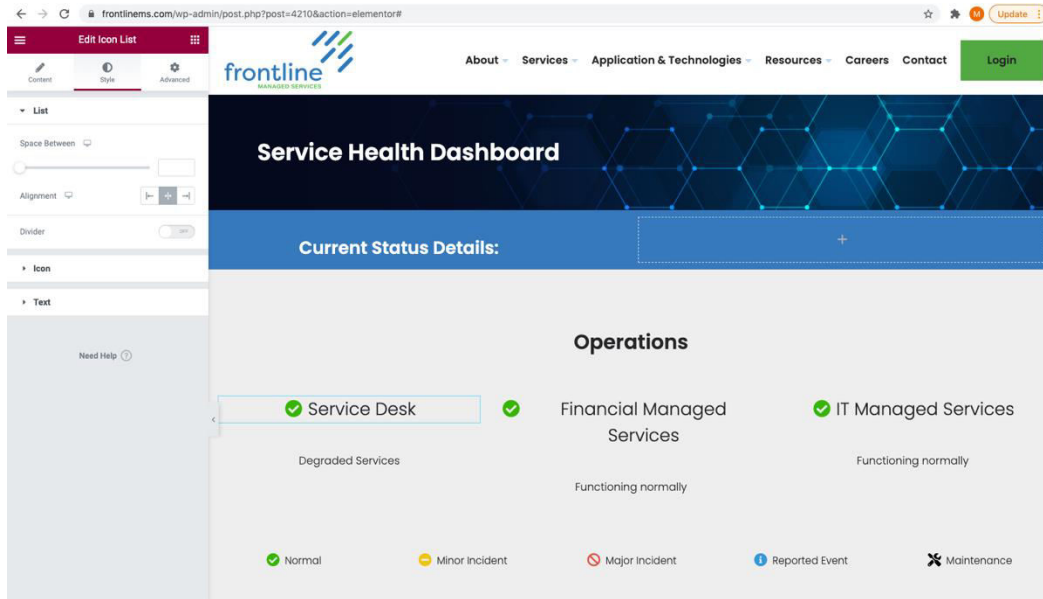
8. Push name/icon. This is where you edit the icon. Push icon to change.



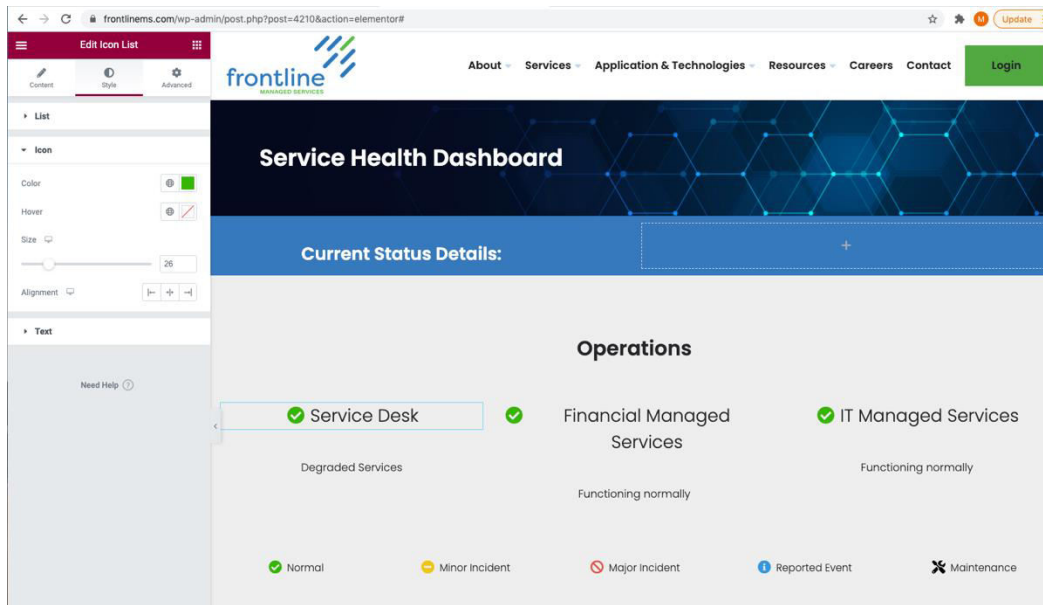
9. Push icon to change. Search for icon (names of icons are at the bottom of this document) and push green "insert" button.



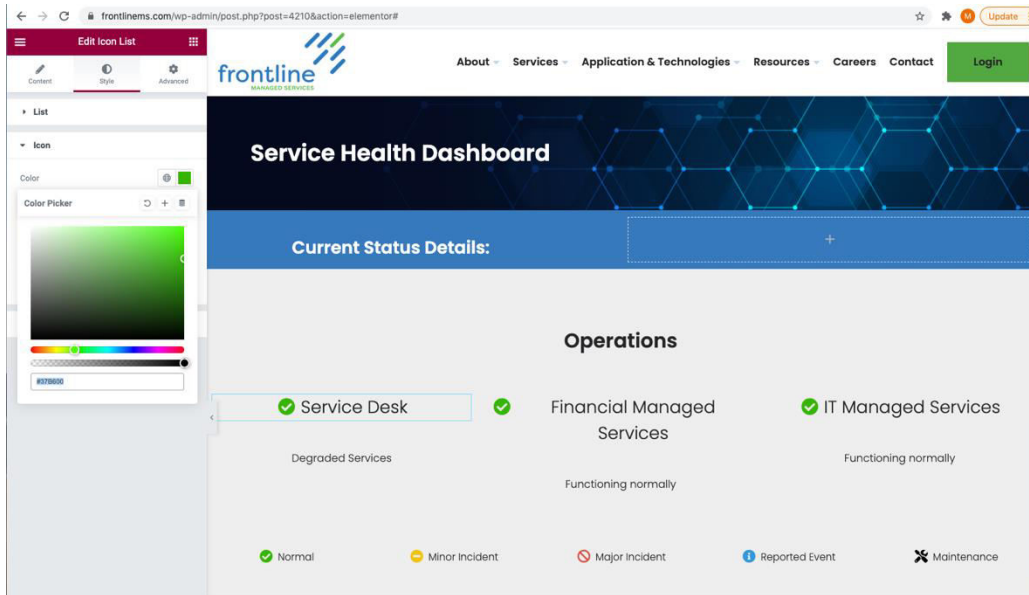
10. Change Icon color by pushing "style" tab.



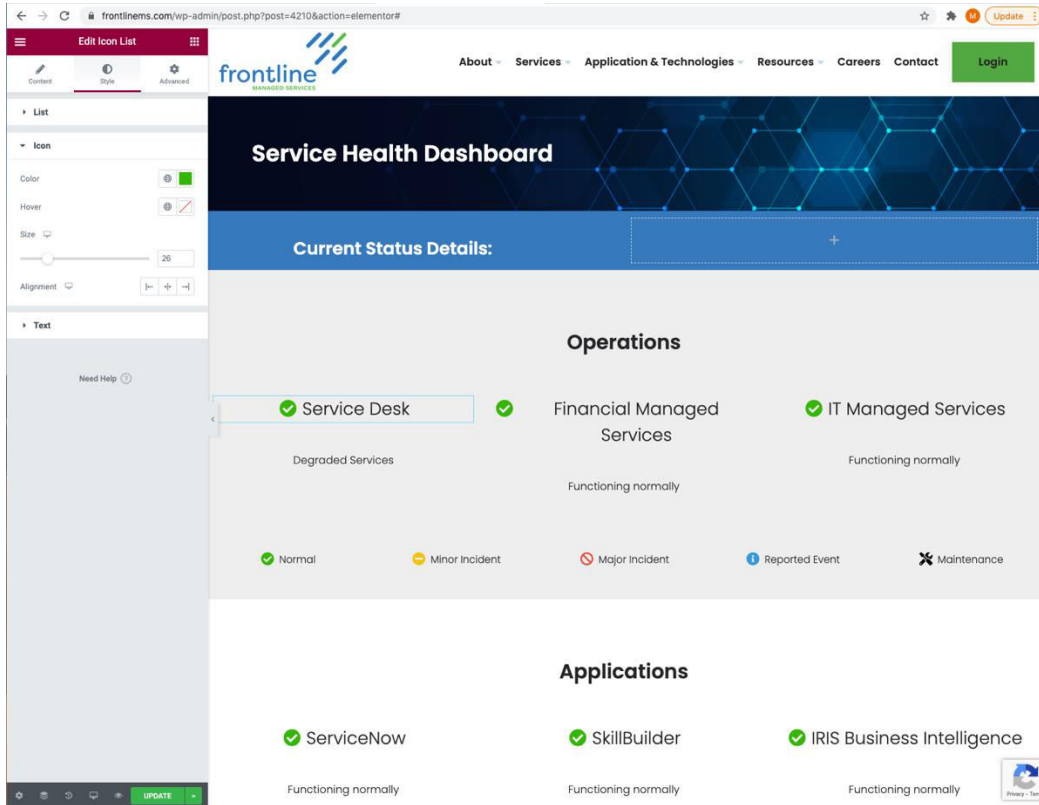
11. Push "icon" dropdown under style tab.



12. Push color swatch. Change color in highlighted section. Color codes are listed at the end of the document.



13. Click anywhere on gray tab on left to exit color code screen and push the green "update" button on the bottom left of the screen.



Icons:

Normal: Search for “check” and select the icon with the solid circle behind it.
Color code: #37B600

Minor Incident: Search for “minus” and select the icon with the solid circle behind it.
Color code: #F1C40F

Major Incident: Search for “ban” and select the icon without the solid circle behind it.
Color code: #E74C3C

Reported Event: Search for “info” and select the icon with the solid circle behind it.
Color code: #3498DB

Maintenance: Search for “tools” and select the icon with the solid circle behind it.
Color code: #000000